

UNIVERSITY OF CALIFORNIA

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SANTA BARBARA • SANTA CRUZ

CHANCELLOR
UNIVERSITY OF CALIFORNIA, MERCED

UNIVERSITY OF CALIFORNIA, MERCED
1170 WEST OLIVE AVENUE, SUITE I
MERCED, CALIFORNIA 95348-1959
(209) 724-4400

December 19, 2000

VICE CHANCELLOR DESROCHERS

Re: Delegation of Authority

Dear Lindsay,

Effective immediately, as Chancellor and pursuant to authority delegated to me by the President, I delegate to you the following authorities which may be re-delegated by you:

- DA#0001** Removal expenses staff personnel, authority to approve
- DA#0115** Reimbursement for meals in connection with overtime
- DA#0124** Authority to sign documents in connection with use of alcohol
- DA#0131** Licenses for radioactive material
- DA#0184** Removal expenses – exceptions
- DA#0303** Authority to adopt traffic regulations
- DA#0342** Payroll deductions for charitable contributions
- DA#0397** University purchase of accidental death and dismemberment and total and permanent disability insurance
- DA#0483** Release of University surplus property
- DA#0554** University approval of liquor licenses for campus facilities
- DA#0582** Write off disallowed claims under Federal grants and contracts

- DA#0666** Expenditures against firm commitments under contracts and grants
- DA#0707** To make applications for allocation of electric power from Federal power systems
- DA#0782** To file actions in small claims courts
- DA#0822** Exception to use of vacation during Christmas/New Year closing
- DA#0856** Agreements pertaining to purchase of utilities commodities, and services
- DA#0864** Policy to permit use of the University's name
- DA#0865** Policy to permit use of the unofficial seal
- DA#0882** Approval of individual exceptions regarding premium overtime
- DA#0886** Exceptions to Staff Personnel Policy 305.33 and 305.34, salary adjustment upon demotion or downward reclassification
- DA#1002** Approval of appointments beyond the applicable retirement age and limitation on compensation upon appointment following retirement
- DA#1038** Construction Contracts
- DA#1040** Bonding requirements for construction contracts
- DA#1058** Execution of agreements
- DA#1064** Third-party agreements, University vanpool programs
- DA#1095** Use of commercial credit cards
- DA#1097** Claims against debtors in bankruptcy and against estates
- DA#2007** To write off bad debts
- DA#2016** Administration of University of California Housing Facilities

- DA#2053** Liability statement, Transportation Research Board/National Research Council
- DA#2054** Settlement of claims
- DA#2055** Declaration of official intent to reimburse capital expenditures from proceeds of indebtedness
- DA#2068** Uniform replacement allowances (Staff Policy 35)
- DA#2070** Exceptions to Staff Policy 30.L, restrictions (additional compensation)
- DA#2073** Exceptions to Staff Policy 40.D.2, compensation for holiday work
- DA#2074** Ancillary pay practices
- DA#2075** Classification authority for Professional/Support staff positions and Manager/Senior professional positions
- DA#2076** Fair Labor Standards Act (FLSA) exemption status
- DA#2085** Establishment of a catastrophic leave sharing program
- DA#2087** Appointment, promotions, dismissals, and compensation of certain staff personnel
- DA#2096** Execution of certifications of application for Hazard Mitigation Grant Program (HMGP)
- DA#2100** Execution of purchase contracts, subcontracts, and standard purchase orders for materials, goods and services to be supplied to the University
- DA#2106** To enter into written agreements with local law enforcement agencies consistent with California Education Code Section 67381
- DA#2107** Approval of waiver of subrogation rights, National Aeronautic and Space Administration
- DA#2116** Negotiation, approval, and execution of Campus-related real property rental agreements

DA#2117 Negotiation, approval, and execution of real property easements and rights of way

DA#2118 Negotiation, approval, and execution of licenses for use of real property

Effective immediately as Chancellor and pursuant to authority delegated to me by the President, I delegate to you the following authorities which may not be re-delegated by you:

DA#0777 Policy regarding employee-vendor relationships

Exceptions to reimbursement rates for Official Entertainment
Issued in Business and Finance Bulletin (BFB) BUS-79

Exceptions to travel expenses
Issued in BFB G28

Approval and exceptions to policy on employee non-cash awards
Issued in BFB G41

Exception to policy on gifts presented to non-employees on behalf of the University
Issued in BFB G42

Execute Independent Consultant Agreements -BFB BUS 34
Authority to act as the Program Review Official by approving the purpose and contents of the independent consulting agreements by signing the agreements and any amendments. The Chancellor should also appoint a Responsible Administrative Official to have the administrative responsibility for establish and implement procedures necessary to fulfill the requirements of BFB 34 in securing the services of independent consultants.

/ Carol Tomlinson-Keasey
Chancellor

cc: Sr. Vice President Mullinix
Special Assistant Gardner