



UNIVERSITY OF CALIFORNIA, MERCED
OFFICE OF THE CHANCELLOR
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September 9, 2016

Michael Reese, Vice Chancellor for Business and Administrative Services
Michael Riley, Controller/Assistant Vice Chancellor
Karen Meade, Director of Procurement Services
Kristi Morales, Buyer
Jennifer Di Salvo, Tax Analyst

5200 North Lake Road
Merced, California 95343

RE: Delegation of Authority – Authority to Sign Documents in Connection with the Procurement and Use of Tax-Free Alcohol for Research Purposes on Campus

Effective immediately, as Chancellor and pursuant to the authority delegated to me, I delegate the following authority to you:

- Authority to sign all applications, reports, and other necessary documents in connection with the use of tax-free alcohol for research purposes by the University.
(source of authority: DA 0124, BUS-2)

This delegation is subject to all other University and Merced Campus policies and procedures. Exercise of this authority shall be subject to the conditions set forth in the University of California, Business and Finance Bulletin, BUS-2, and any regulations set forth by the Bureau of Alcohol, Tobacco and Firearms.

This authority may not be further re-delegated by you. This delegation supersedes UCM DA 124 dated May 28, 2014.

Sincerely,

Dorothy Leland
Chancellor

cc: Director of Policy and Accountability, Sheryl Ireland

DA 0124

September 30, 1966

CHANCELLORS:

An agreement has been reached with the Treasury Department, Alcohol and Tobacco Tax Division, which provides authorization for each Chancellor to sign all documents in connection with the use of alcohol by his campus.

The primary effort of this agreement will be to give you authority to request permits directly from the Treasury Department to procure and use tax free alcohol.

It is anticipated that this authority and a statement of procedures will be issued by November 15, 1966.

F.E. Balderson

cc:

Business & Finance Officers