



OFFICE OF THE CHANCELLOR

UNIVERSITY OF CALIFORNIA, MERCED
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August 15, 2006

VICE CHANCELLOR FOR ADMINISTRATION MARY E. MILLER

RE: Delegation of Authority

Effective August 15, 2006, as Chancellor and pursuant to authority delegated to me by the President, I delegate to you the following authority, which may be redelegated by you:

DA#0001 – Removal expenses staff personnel, authority to approve

DA#0115 – Reimbursement of meals in connection with overtime

DA#0124 – Authority to sign documents in connection with use of alcohol

DA#0131 – Licenses for radioactive materials

DA#0184 – Removal expenses – exceptions

DA#0303 – Authority to adopt traffic regulations

DA#0342 – Payroll deductions for charitable contributions

DA#0483 – Release of University surplus property

DA#0554 – University approval of liquor licenses for campus facilities

DA#0582 – Write off disallowed claims under Federal grants and contracts

DA#0666 – Expenditures against firm commitments under contracts and grants

DA#0707 – To make applications for allocation of electric power from Federal power systems

DA#0782 – To file actions in small claims courts

- DA#0822** – Exception to use of vacation during Christmas/New Year closing
- DA#0856** – Agreements pertaining to purchase of utilities commodities, and services
- DA#0864** – Policy to permit use of the University's name
- DA#0865** – Policy to permit use of the unofficial seal
- DA#0882** – Approval of individual exceptions regarding premium overtime
- DA#0886** – Exception to Staff Personnel Policy 305.33 and 305.34, salary adjustment upon demotion or downward classification.
- DA#1002** – Limitation on compensation upon appointment following retirement
- DA#1040** – Bonding requirements for construction contracts
- DA#1058** – Execution of agreements
- DA#1064** – Third party agreements, University vanpool programs
- DA#1095** – Use of commercial credit cards
- DA#1097** – Claims against debtors in bankruptcy and against estates
- DA#2007** – To write off bad debts
- DA#2016** – Administration of University of California Housing Facilities
- DA#2054** – Settlement of claims
- DA#2055** – Declaration of official intent to reimburse capital expenditures from proceeds of indebtedness
- DA#2068** – Uniform replacement allowances (Staff Policy 35)
- DA#2070** – Exceptions to Staff Policy 30.1, restrictions (additional compensation)
- DA#2073** – Exceptions to Staff Policy 40.D.2, compensation for holiday work
- DA#2074** – Ancillary pay practices
- DA#2075** – Classification authority for Professional/Support staff positions and Manager/Senior Professional Positions

DA#2076 – Fair Labor Standards Act (FLSA) exemption status

DA#2085 – Establishment of a catastrophic leave sharing program

DA#2087 – Appointments, promotions, dismissals, and compensation of certain staff personnel

DA#2096 – Execution of certifications of application for Hazard Mitigation Grant Program (HMGP)

DA#2100 – Execution of purchase contracts, subcontracts, and standard purchase orders for materials, goods and services to be supplied to University

DA#2106 – To enter into written agreements with local law enforcement agencies consistent with California Education Code Section 67381

DA#2117 – Negotiation, approval and execution of real property easements and rights of way

DA#2118 – Negotiation, approval and execution of licenses for use of real property

DA#2134 – Authority to execute agreements with Executive Architects, Executive Landscape Architects, and Executive and Consulting Engineers.

DA #2140 – Negotiation, Approval and Execution of Campus-Related Real Property Agreements

DA #2148 – Construction Contracts.

DA#2157 – Transfers of Funds for Minor Capital Improvement Projects

DA#2158 – Amendments to the Capital Improvement Program for Non-State Funded Minor Capital Improvement Projects

BFB BUS 34 – Authority to execute, as Responsible Administrative Official, Independent Consultant Agreements; Authority to act as the Program Review Official, Independent Consultant Agreements.

Further, effective immediately, as Chancellor and pursuant to authority delegated to me by the President, I delegate to you the following authority which may not be re-delegated by you:

DA#0777 – Policy regarding employee-vendor relationships

BFB BUS-79 – Exceptions to reimbursement rates for official entertainment

BFB G28 – Exceptions to travel expenses

BFB G41 – Approval and exceptions to policy on employee non-cash awards

BFB G42 – Exception to policy on gifts presented to non-employees on behalf of the University.

(Carol Tomlinson-Keasey
Chancellor

cc: Vice President Hershman
Vice President Broome
Interim General Counsel and Vice President Blair
Interim Secretary Shaw
Assistant Vice President Bocchicchio
Coordinator Capell