



University of California, Merced
5200 N. Lake Road
Merced, CA 95343

September 7, 2018

VICE CHANCELLOR AND CHIEF FINANCIAL OFFICER

RE: Delegation of Authority (DA) – File Actions in Small Claims Courts (Presidential DA 0782)

On April 8, 1983, the President delegated the following authority to Chancellors within their areas of jurisdiction and with appropriate restrictions:

- To file actions in Small Claims Courts for the recovery of money due to the University.

Effective immediately, as Chancellor and pursuant to the authority delegated to me, I delegate the following authority to you within your area of responsibility:

- Collection of those debts over which you have administrative control.
- Source of Authority: **Presidential DA 0782.**
- This authority may be re-delegated by you.

This Delegation supersedes the associated delegation in UC Merced DA 047.

Sincerely,

Dorothy Leland
Chancellor

cc: Director of Policy and Accountability, Sheryl Ireland

DA 0782

April 8, 1983

**CHANCELLORS
VICE PRESIDENT--AGRICULTURE AND UNIVERSITY SERVICES
VICE PRESIDENT--FINANCIAL AND BUSINESS MANAGEMENT**

Delegation of Authority--To File Actions in Small Claims Courts

The Regents granted the following authority to the President on February 17, 1968:

That the President be authorized to file actions in Small Claims Courts for the recovery of money due the University.

Effective immediately, you are authorized, in your respective areas of responsibility -- campuses, Cooperative Extension, Systemwide Administration -- authority for the collection of those debts over which you have administrative control.

Experience has demonstrated that actions in Small Claims Court are often more effective in the collection of relatively small amounts owed the University than assignment of unpaid accounts to a collection agency.

This delegation supersedes that issued on July 22, 1968 on this subject. Any redelegation of the above authority shall be in writing with copies to the Assistant President--Coordination and Review .

David S. Saxon
President

cc:

Assistant President Everett
General Counsel Reidhaar