



University of California, Merced
5200 N. Lake Road
Merced, CA 95343

September 7, 2018

ASSISTANT VICE CHANCELLOR AND CONTROLLER

RE: Delegation of Authority – Responsibility for Approving and Reporting Gifts to an Agency (Presidential DA 2206)

In May 2018 the Fair Political Practices Commission (FPPC) revised its Gifts to an Agency regulation. This regulation provides a test for determining when gifts are considered gifts to an agency and not to a public official, such as a University employee. Under the revised regulation, if a gift to an agency will provide a personal benefit to an employee, such as a gift of travel, the head of the agency, or his or her designee, must select the individual who will use it, report the payment to the FPPC on a California Form 801 (Gift to Agency Report) within 30 days, and post a copy of the report on the agency's website.

Effective immediately, as Chancellor and pursuant to the authority delegated to me by the President, I delegate the following to you:

- Authority and responsibilities of "agency head" as described by the FPPC.
 - The designation of "filing officer"
 - The responsibility to file the Gift Agency Report (California Form 801)
 - To publish reports on the UC Merced website within 30 days
- You **may not** re-delegate this authority.
- Source of authority: **Presidential DA 2206**

This Delegation supersedes the associated delegation in UC Merced DA 067.

Sincerely,

Dorothy Leland
Chancellor

cc: Director of Policy and Accountability, Sheryl Ireland



1111 Franklin Street
Oakland, CA 94607-5200
Phone: (510) 987-9074
Fax: (510) 987-9086
<http://www.ucop.edu>

July 2, 2008

CHANCELLORS
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VICE PRESIDENT DOOLEY

Delegation of Authority--Gifts to an Agency Approval and Reporting Requirements

Dear Colleagues:

In May 2008, the Fair Political Practices Commission (FPPC) revised its Gifts to an Agency regulation. This regulation provides a test for determining when gifts are considered gifts to an agency and not to a public official, such as a University employee. Under the revised regulation, if a gift to an agency will provide a personal benefit to an employee, such as a gift of travel, the head of the agency, or his or her designee, must select the individual who will use it, report the payment to the FPPC on a California Form 801 (Gift to Agency Report) within 30 days, and post a copy of the report on the agency's website.

Effective July 1, 2008, each of you is delegated the authorities and responsibilities described in the attached material, as the "agency head" for your location and for personnel under your jurisdiction. These responsibilities include the designation of a "filing officer" to file the Gift to Agency Report (California Form 801) and to publish reports online, as stated in the regulation.

Please send a copy of your written designation of a Gift Reporting Filing Officer to Ross Smith, Conflict of Interest Coordinator, Office of the General Counsel, Office of the President. Coordinator Smith is available to answer questions about the application of the regulation, the reporting requirements, and other related matters.

Sincerely,

FOR

Mark G. Yudof
President

Attachments:

[Background to Regulation](#)

[Gifts to an Agency Regulation 18944.2](#)

[California Form 801 – Gift to Agency Report with Instructions](#)

cc: Members, President's Cabinet
Principal Officers of The Regents
Universitywide Policy Office