



University of California, Merced  
5200 N. Lake Road  
Merced, CA 95343

May 21, 2019

CHIEF PROCUREMENT OFFICER AND CONTROLLED SUBSTANCE PROGRAM MATERIAL MANAGER

RE: Delegation of Authority – Authority as Material Manager for Procuring Controlled Substances and Listed and Precursor Chemicals in accordance with the UC Merced Controlled Substance Program (Policy BFB-BUS-50)

In accordance with University of California Policy, BFB-BUS-50, Controlled Substances, Chancellors are responsible for providing resources to effectively administer a Controlled Substances Program and for delegating authority, in writing, to a Responsible Official to establish and oversee the program in accordance with policy and associated regulations. The Responsible Official must report directly to the Chancellor. In UC Merced Delegation of Authority 158 (UCM DA 158) dated August 28, 2018, Chancellor designated Vice Chancellor for Research as Responsible Official for BFB-BUS-50. The authority **may not be re-delegated**, however, the Responsible Official may designate, in writing one or more individuals to implement and manage the program to meet federal, state and policy requirements.

Effective immediately as Vice Chancellor for Research and pursuant to the authority delegated to me from the Chancellor, I designate you as the Materiel Manager for our Controlled Substance Program with the following authority:

- Material Manager Designee is responsible for procuring Controlled Substances, Listed and Precursor chemicals for Authorized University Activities in compliance with DEA registrations, the Controlled Substance Program, and University policies.
- A separate Power of Attorney will be provided to you as a designee to purchase controlled substances, including signing official DEA forms when necessary. It is **not your responsibility** to obtain and maintain appropriate types of DEA Controlled Substance Registrations and sign official DEA registrations and forms. These are the responsibility of the Controlled Substance Program Administrator Designee in EH&S.
- Source of authority: Policy BFB-BUS-50 and UC Merced DA 158.

This delegation is subject to all other University and Merced campus policies and procedures. Exercise of this authority shall be subject to the conditions set forth in the University of California, Policy BFB-BUS-50 Controlled Substances.

This authority **may not be further re-delegated** by you.

Sincerely,

Sam Traina  
Vice Chancellor for Research

cc: Controlled Substances Program Administrator, Karen Smith  
Chief Procurement Officer, Joshua Dubroff  
Associate Vice Chancellor ORED, Deborah Motton  
Director of Operations, ORED, John Jackson  
Director of Environmental Health and Safety, Mal Donohue  
Director of Policy and Accountability, OC3, Sheryl Ireland