



University of California, Merced  
5200 N. Lake Road  
Merced, CA 95343

May 31, 2020

## CONTRACTS MANAGER

### RE: Delegation of Authority – Execution of Agreements

Within your area of responsibility, authority to execute various service agreements required with outside organizations, agencies and individuals to implement approved programs and activities, whether the University is the supplier or recipient of the service covered by the agreement. Authorization to negotiate and execute all such agreements except those which contain provisions falling within the restrictions and limitations set forth in Standing Order 100.4 (dd) or which require approval of The Regents.

Effective immediately, as interim Vice Chancellor and Chief Financial Officer and pursuant to the authority delegated to me by the Chancellor, I delegate the following to you:

- Authority to negotiate and execute various service agreements required with outside organizations, agencies and individuals to implement approved programs and activities
  - Whether the University is the supplier or recipient of the service
  - Subject to all other policies and procedures
- This delegation is **not** to be used for transactions which are **not** covered by other delegations of Authority, or in University policies, such as:
  - The execution of purchase contracts, subcontracts and standard purchase orders for goods and services (DA 2100)
  - Real property rental agreements (DA 2629)
  - Solicit and accept or execute extramural grants and contracts (DA 2569)
  - Affiliation agreements with other institutions or hospitals (DA 0916)
  - Solicit and accept gifts (DA 2631)
  - Those delegations established in Business and Financial Bulletins such as BUS 43
  - Securing the Services of Independent Consultants (BUS 43)
- This delegation to negotiate and execute service agreements includes, but is not limited to:
  - Agreements for concerts, lectures, rental of films and various theatrical productions
  - Agreements with California schools and/or school districts for teacher training programs
  - Agreements with outside agencies covering the use of facilities and instructors for regular University courses.
  - Memoranda of Understanding with counties of the state of California to conduct Cooperative Extension Service educational programs.
  - Agreements with outside organizations for employee development assignments
  - Agreements with non profit agencies for employment of students under the Work-study Program
  - Agreements for student health insurance coverage.
  - Intercollegiate athletic agreements (except coaching contracts)
- The authority under this delegation is broad and should be exercised with discretion.
- This authority may be not re-delegated by you.
- Source of authority: **MDA 166 and UC DA 1058**



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This delegation supersedes UC Merced DA 037, 038, 039, 050 and 057

Sincerely,

Michael Riley  
Interim Vice Chancellor and Chief Financial Officer

cc: Director Ethics and Compliance, Viola Kinsman