



University of California, Merced
5200 N. Lake Road
Merced, CA 95343

June 30, 2021

DIRECTOR TREASURY AND DISBURSEMENTS

RE: Delegation of Authority (DA) – Campus Cash Handling Coordinator

Pursuant to the authority granted to me as Chancellor of UC Merced I hereby delegate to you the authority and responsibility of UC Merced Campus Cash Handling Coordinator as described in the University of California Business and Finance Bulletin No. 49 (BUS-49), Policy for Cash and Cash Equivalents Received. In accordance with BUS-49, the Campus Cash Handling Coordinator is responsible for working in close coordination with the UC Merced Controller to establish procedures to safeguard campus cash handling activities including those of the Associated Students. Specific responsibilities include:

- Maintaining a liaison with the Campus Controller concerning cash handling matters
- Categorizing cash handling units and individuals performing functions related to cash handling accounting
- Establishing local operating procedures in accordance with BUS-49
- Approving variances from BUS-49 as warranted by local circumstances
- Reviewing and approving all proposed new or modified cash handling related applications, cash recording equipment, or methods of transporting cash
- Performing an annual review of compliance with BUS-49 and informing the Campus Controller of risks associated with each campus cash-handling unit.
- Source of Authority: **BUS-49**
- This authority may not be re-delegated by you.

Sincerely,

Juan Sánchez Muñoz
Chancellor

cc: Vice Chancellor Business and Financial Services
Campus Controller
Director Ethics and Compliance, Viola Kinsman