



University of California, Merced
5200 N. Lake Road
Merced, CA 95343

December 9, 2024

ASSISTANT/ASSOCIATE CHANCELLOR & CHIEF OF STAFF

RE: Delegation of Authority – To Approve Settlements of Claims and Separation Agreements with a Value of \$100,000 or Less

[The Regents Policy on Settlement of Litigation, Claims, and Separation Agreements](#) authorizes the President to approve claims and separation agreements with a value of \$500,000 or less. As used in this policy, a "claim" is a disputed demand for payment from an entity or individual (including employees) made other than through litigation. A "separation agreement" is an agreement with an employee by which the employee separates from University employment, but which does not involve a claim or litigation. The President delegated to each Chancellor in Presidential Delegation of Authority ([DA 2595, dated March 11, 2016](#)) the authority to Approve settlements of non-litigated claims and separation agreements with a value of \$100,000 or less, with the exception of separation agreements reached through the Local Voluntary Separation Program.

Effective immediately, I hereby re-delegate to the Assistant/Associate Chancellor & Chief of Staff the authority to approve settlements of non-litigated claims and separation agreements with a value of \$100,000 or less, as described in [Delegation of Authority 2595](#). This redelegation does not include Voluntary Separation Program agreements. The requirements and conditions under which this re-delegation of authority is made include:

1. All settlements of litigation and claims and separation agreements for Officers of the University or Officers of the Regents require approval by The Regents.
2. Any settlement or separation agreement of any amount involving significant questions of University policy requires approval by The Regents.
3. Commercial negotiations to adjust amounts payable under a contract are not to be treated as claims.
4. A report of settlements and separation agreements involving consideration of \$50,000 or more must be transmitted to General Counsel through Campus Counsel for required reporting to The Regents.

This authority may not be re-delegated. This delegation supersedes UC Merced DA 085 dated September 23, 2010, on the same topic.

Sincerely,

Juan Sánchez Muñoz, Ph.D.
Chancellor

cc: Chief Ethics and Compliance Officer, Viola Kinsman