

**UNIVERSITY OF CALIFORNIA, MERCED**

**DISABILITY RESOURCES**

RESPONSIBLE OFFICIAL : Assistant Vice Chancellor, Human Resources  
EFFECTIVE DATE : October 1, 2011  
REVISION NUMBER : Original  
NUMBER OF PAGES : 2

**Complaint Resolution**

The Campus strongly encourages **informal resolution** as a first step prior to filing a formal complaint. People with disabilities who feel their needs related to access and/or accommodations are not being addressed are encouraged to contact a department head, Dean and/or the following office for assistance in resolving their concerns.

**ADA Title I Compliance Officer**

Joanne Dunlap, Interim AVC for Human Resources & Labor Relations  
jdunlap@ucmerced.edu  
1715 Canal Street  
Merced, CA 95343  
(209)228-4182

Formal complaints or grievances must be filed with the appropriate offices, listed below:

**Students**

A formal written grievance must be filed within ninety (90) day period of the alleged violation with:

Fuji Collins  
Assistant Vice Chancellor for Student Health & Wellness  
Office of the Vice Chancellor, Student Affairs  
fcollins@ucmerced.edu  
5200 N. Lake Rd.  
Merced, CA 95343  
Phone: (209)228-4331

**Faculty** (including ladder rank faculty, Unit 17 (Librarians), Unit 18 (lecturers) and the ASE (academic student employees) and Post Doctoral employees)

Formal written complaints must be filed within thirty (30) calendar days of the alleged violation with:

Joanne Dunlap  
Interim AVC Human Resources and AA/EEO Officer  
Human Resources  
jdunlap@ucmerced.edu  
1715 Canal St.  
Merced, CA 95343  
(209)228-4182

### **Staff**

Represented employees may file a complaint pursuant to the procedures detailed in the applicable collective bargaining agreement. Non-represented employees may file a complaint pursuant to Personnel Policies for Staff members (PPSM). The written grievance or complaint must be filed within thirty (30) calendar days of the alleged incident with:

Joanne Dunlap  
Human Resources Manager and AA/EEO Officer  
Human Resources  
jdunlap@ucmerced.edu  
1715 Canal St.  
Merced, CA 95343  
(209)228-4620

### **General Public**

Formal written grievances may be filed within a thirty (30) day period of the alleged violation with:

#### **ADA Title I Compliance Officer**

Joanne Dunlap, AVC for Human Resources & Labor Relations  
jdunlap@ucmerced.edu  
1715 Canal Street  
Merced, CA 95343  
(209)228-4182

**Other Mechanisms Available for Complaints**

Wherever appropriate, the law emphasizes the use of alternative means of dispute resolution including settlement negotiations, conciliation, mediation, fact-finding or arbitration.

Individuals who believe they have been discriminated against may also file a written complaint within 180 days from the date of the alleged discrimination with any federal agency that has jurisdiction over the University.